

# WELCOME

The benefits of a happy, healthy smile are immeasurable! Our goal is to help you reach and maintain maximum oral health. Please fill out this form completely. The better we communicate, the better we can care for you.

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## ABOUT YOU

Today's Date: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Name: \_\_\_\_\_  
Last First MI Mr Mrs Ms Dr

I prefer to be called: \_\_\_\_\_ ☐ Male ☐ Female

Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_ SS#: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Apt/Condo #

☐ Single ☐ Married ☐ Divorced ☐ Widowed ☐ Separated

Hm #: \_\_\_\_\_ Pager / Cell #: \_\_\_\_\_

Wk #: \_\_\_\_\_ Ext: \_\_\_\_\_ DL #: \_\_\_\_\_

Employer: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

How long there? \_\_\_\_\_ Occupation: \_\_\_\_\_

Where & when are best times to reach you? \_\_\_\_\_

Whom may we Thank for referring you? \_\_\_\_\_

Other family members seen by us: \_\_\_\_\_

Previous / Present Dentist: \_\_\_\_\_  
(Please Circle)

Last Visit Date: \_\_\_\_\_

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## SPOUSE INFORMATION

His / Her Name: \_\_\_\_\_

Employer: \_\_\_\_\_

Wk #: \_\_\_\_\_ Ext: \_\_\_\_\_ SS #: \_\_\_\_\_

Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_ DL #: \_\_\_\_\_

Person Responsible for Account: \_\_\_\_\_

Wk #: \_\_\_\_\_ Ext: \_\_\_\_\_ Hm #: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Relationship: \_\_\_\_\_ SS #: \_\_\_\_\_

Employer: \_\_\_\_\_ DL #: \_\_\_\_\_

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## INSURANCE

### Primary Insurance

Dental Coverage? ☐ Yes ☐ No

Insurance Co. Name: \_\_\_\_\_

Insurance Co. Address: \_\_\_\_\_

Insurance Co. Phone #: (\_\_\_\_) \_\_\_\_\_

Group # (Plan, Local or Policy #): \_\_\_\_\_

Insured's Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Insured's Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_ Insured's ID #: \_\_\_\_\_

Insured's Employer: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

### Secondary Insurance

Dental Coverage? ☐ Yes ☐ No

Insurance Co. Name: \_\_\_\_\_

Insurance Co. Address: \_\_\_\_\_

Insurance Co. Phone #: (\_\_\_\_) \_\_\_\_\_

Group # (Plan, Local or Policy #): \_\_\_\_\_

Insured's Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Insured's Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_ Insured's ID #: \_\_\_\_\_

Insured's Employer: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

### Neighbor or Relative not living with you.

His / Her Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Wk #: \_\_\_\_\_ Hm #: \_\_\_\_\_

Address: \_\_\_\_\_

City State Zip

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## MEDICAL HISTORY

Do you have a personal physician? ☐ Yes ☐ No

Physician's Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ Date of last visit: \_\_\_\_\_

Are you currently under the care of a physician? ☐ Yes ☐ No

Please explain: \_\_\_\_\_

CONTINUED ON BACK



Your current physical health is: ☐ Good ☐ Fair ☐ Poor

Do you smoke or use tobacco in any other form? ☐ Yes ☐ No

Have you had any metal rods, pins or implants? ☐ Yes ☐ No

Are you taking any prescription / over-the-counter or herbal supplemental drugs? ☐ Yes ☐ No

Please list each one: \_\_\_\_\_

Have you ever taken Fosamax, or any other bisphosphonate? ☐ Yes ☐ No

Have you ever taken Phen-Fen? ☐ Yes ☐ No

**For Women:** Are you using a prescribed method of birth control? ☐ Yes ☐ No

Are you pregnant? ☐ Yes ☐ No Week #: \_\_\_\_\_

Are you nursing? ☐ Yes ☐ No

**Have you ever had any of the following diseases or medical problems**

- |   |   |
|---|---|
| <input type="checkbox"/> Abnormal Bleeding                  | <input type="checkbox"/> Herpes / Fever Blisters        |
| <input type="checkbox"/> Alcohol / Drug Abuse               | <input type="checkbox"/> High Blood Pressure            |
| <input type="checkbox"/> Anemia                             | <input type="checkbox"/> HIV+ / AIDS                    |
| <input type="checkbox"/> Arthritis                          | <input type="checkbox"/> Hospitalized for Any Reason    |
| <input type="checkbox"/> Artificial Bones / Joints / Valves | <input type="checkbox"/> Kidney Problems                |
| <input type="checkbox"/> Asthma                             | <input type="checkbox"/> Liver Disease                  |
| <input type="checkbox"/> Blood Transfusion                  | <input type="checkbox"/> Low Blood Pressure             |
| <input type="checkbox"/> Cancer / Chemotherapy              | <input type="checkbox"/> Lupus                          |
| <input type="checkbox"/> Colitis                            | <input type="checkbox"/> Mitral Valve Prolapse          |
| <input type="checkbox"/> Congenital Heart Defect            | <input type="checkbox"/> Osteoporosis / Paget's Disease |
| <input type="checkbox"/> Diabetes                           | <input type="checkbox"/> Pacemaker                      |
| <input type="checkbox"/> Difficulty Breathing               | <input type="checkbox"/> Psychiatric Problems           |
| <input type="checkbox"/> Emphysema                          | <input type="checkbox"/> Radiation Treatment            |
| <input type="checkbox"/> Epilepsy                           | <input type="checkbox"/> Rheumatic / Scarlet Fever      |
| <input type="checkbox"/> Fainting Spells                    | <input type="checkbox"/> Seizures                       |
| <input type="checkbox"/> Frequent Headaches                 | <input type="checkbox"/> Shingles                       |
| <input type="checkbox"/> Glaucoma                           | <input type="checkbox"/> Sickle Cell Disease / Traits   |
| <input type="checkbox"/> Hay Fever                          | <input type="checkbox"/> Sinus Problems                 |
| <input type="checkbox"/> Heart Attack                       | <input type="checkbox"/> Stroke                         |
| <input type="checkbox"/> Heart Murmur                       | <input type="checkbox"/> Thyroid Problems               |
| <input type="checkbox"/> Heart Surgery                      | <input type="checkbox"/> Tuberculosis (TB)              |
| <input type="checkbox"/> Hemophilia                         | <input type="checkbox"/> Ulcers                         |
| <input type="checkbox"/> Hepatitis                          | <input type="checkbox"/> Venereal Disease               |

Please list any serious medical condition(s) that you have ever had: \_\_\_\_\_

**Are you allergic to any of the following?**

- |   |                                       |                                       |
|---|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> Aspirin            | <input type="checkbox"/> Erythromycin | <input type="checkbox"/> Tetracycline |
| <input type="checkbox"/> Codeine            | <input type="checkbox"/> Latex        | <input type="checkbox"/> Other        |
| <input type="checkbox"/> Dental Anesthetics | <input type="checkbox"/> Penicillin   |                                       |

Please list any other drugs/materials that you are allergic to: \_\_\_\_\_

**Why have you come to the dentist today?** \_\_\_\_\_

Do you require antibiotics before dental treatment? ☐ Yes ☐ No

Are you currently in pain? ☐ Yes ☐ No

Have you ever had a serious / difficult problem associated with any previous dental work? ☐ Yes ☐ No

Do you have fears about going to the dentist? ☐ Yes ☐ No

Have you ever had gum treatment? ☐ Yes ☐ No

**Do you now or have you ever experienced pain / discomfort in your jaw joint (TMJ / TMD)?** ☐ Yes ☐ No

Your current dental health is ☐ Good ☐ Fair ☐ Poor

Do you like your smile? ☐ Y ☐ N Do your gums ever bleed? ☐ Y ☐ N

How many times a week do you floss? \_\_\_\_\_ a day do you brush? \_\_\_\_\_

Type of bristles? ☐ Soft ☐ Medium ☐ Hard

How long do you use a toothbrush before replacing it? \_\_\_\_\_

Are your teeth sensitive to heat, cold, or anything else? \_\_\_\_\_

Have you lost any teeth? ☐ Yes ☐ No If yes, why? \_\_\_\_\_

I understand that the information that I have given today is correct to the best of my knowledge. I also understand that this information will be held in the strictest confidence and it is my responsibility to inform this office of any changes in my medical status. I authorize the dental staff to perform any necessary dental services that I may need during diagnosis and treatment with my informed consent.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Payment is due in full at the time of treatment**

unless prior arrangements have been approved.

If this office accepts insurance, I understand that I am responsible for payment of services rendered and also responsible for paying any co-payment and deductibles that my insurance does not cover. I hereby authorize payment directly to the Dental Office of the group insurance benefits otherwise payable to me. I understand that I am responsible for all costs of dental treatment. I hereby authorize release of any information, including the diagnosis and records of treatment or examination rendered, to my insurance company.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Our office is HIPAA Compliant and is committed to meeting or exceeding the standards of infection control mandated by OSHA, the CDC and the ADA.

## OFFICE USE ONLY OFFICE USE ONLY OFFICE USE ONLY OFFICE USE ONLY OFFICE USE ONLY

I verbally reviewed the medical / dental information above with the patient named herein.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Doctor's Comments:** \_\_\_\_\_

### MEDICAL HISTORY UPDATE

I have read my medical history dated \_\_\_\_\_ and confirmed that it states past and present medical conditions.

Signature \_\_\_\_\_ Date \_\_\_\_\_

I have read my medical history dated \_\_\_\_\_ and confirmed that it states past and present medical conditions.

Signature \_\_\_\_\_ Date \_\_\_\_\_

I have read my medical history dated \_\_\_\_\_ and confirmed that it states past and present medical conditions.

Signature \_\_\_\_\_ Date \_\_\_\_\_



**Ronald S. Ghiz, D.D.S.**

**R.S.G. Dental Healthcare, P.C.**

**CONSENT FOR USE AND DISCLOSURE OF HEALTH INFORMATION**

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**SECTION A: PATIENT GIVING CONSENT**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**DOB:** \_\_\_\_\_

**SECTION B: TO THE PATIENT- PLEASE READ THE FOLLOWING STATEMENT CAREFULLY.**

**Purpose of Consent:** By signing this form, you will consent to our use and disclosure of your protected health information to carry out treatment, payment activities, and healthcare operations.

**Notice of Privacy Practices:** You have the right to read our Notice of Privacy Practices before you decide whether to sign this Consent. Our Notice provides a description of our treatment, payment activities, and healthcare operations, of the uses and disclosures we may make of your protected health information, and of other important matters about your protected health information. A copy of our Notice accompanies this Consent. We encourage you to read it carefully and completely before signing this Consent.

We reserve the right to change our privacy practices as described in our Notice of Privacy Practices. If we change our privacy practices, we will issue a revised Notice of Privacy Practices, which will contain the changes. Those changes may apply to any of your protected health information that we maintain.

You may obtain a copy of our Notice of Privacy Practices, including any revisions of our Notice, at any time by contacting:

**Contact Person: Office Manager**

**Telephone: 212-759-9797**

**Fax: 212-759-9262**

**Email: [drghiz@gmail.com](mailto:drghiz@gmail.com)**

**Address: 488 Madison Ave. Suite 1712 New York, NY 10022**

**Right to Revoke:** You will have the right to revoke this Consent at any time by giving us written notice of your revocation submitted to the Contact Person listed above. Please understand that revocation of this Consent will *not* affect any action we took in reliance on this Consent before we received your revocation, and that we may decline to treat you or to continue treating you if you revoke this Consent.

I, \_\_\_\_\_, have had full opportunity to read and consider the contents of this Consent form and your Notice of Privacy Practices. I understand that, by signing this Consent form, I am giving my consent to your use and disclosure of my protected health information to carry out treatment, payment activities and health care operations.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

If this consent is signed by a personal representative on behalf of the patient, complete the following:

**Personal Representative's Name:** \_\_\_\_\_

**Relationship to Patient:** \_\_\_\_\_

**REVOCATION OF CONSENT**

I revoke my Consent for your use and disclosure of my protected health information for treatment, payment activities, and healthcare operations

I understand that revocation of my Consent will *not* affect any action you took in reliance on my Consent before you received this written Notice of Revocation. I also understand that you may decline to treat or to continue to treat me after I have revoked my Consent.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Ronald S. Ghiz, D.D.S.*

R.S.G. Dental Healthcare, P.C.

## Financial Policy

Dear Patient,

In an effort to provide you with more flexible payment arrangements, we have made available several methods for payment, which is due at the time of your visit.

Please check the appropriate method that best fits your needs:

\_\_\_\_\_ Payment by cash.

\_\_\_\_\_ Payment by check.

\_\_\_\_\_ Payment by credit card.

\_\_\_\_\_ Automatic monthly billing to your credit card for any monthly payment plans.

\_\_\_\_\_  
Please print your name.

\_\_\_\_\_  
Please sign your name.

\_\_\_\_\_  
Date

As a courtesy to everyone we require a 24 hour notice for any changes to your scheduled appointment that time is reserved solely for you. We, likewise, will always try to mutually respect your schedule and keep on time to the best of our ability.

There may be a charge incurred for last minute cancelation or not showing for a scheduled appointment.

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